



ALL LEARNING AND WORKING TOGETHER

Alexandra Infants' School
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Statutory Proposal for Prescribed Alterations to Provide Special Educational Needs Provision in an Academy School

1. Proposal relating to:

Alexandra Infants' School, Melville Road, Normacot, ST3 4PZ

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006 and the School Organisation Making significant changes to an academy Non-statutory guidance on collaborative school place planning and making organisational changes to academies (Prescribed Alterations to Maintained Schools) (England) Regulations 2013/3110 that The New Guild Trust intend to make a prescribed alteration to Alexandra Infants' School, from 1st September 2025.

2. Description of Proposed Significant Change

The proposed significant change at Alexandra Infants' School, will be the establishment of a SEN unit for children with an Education, Health and Care Plan (EHCP) with a primary SEN need of Communication and Interaction difficulties and who may need to manage their emotions and behaviour, with 15 places across Key Stage 1. Places at the provision will be agreed and commissioned through Stoke-on-Trent Local Authority's SEND process and the school will be part of the decision-making process. Opening with 15 places (EYFS to Year 4).

3. Evidence of Demand for Places

The number of children and young people with an EHCP in Stoke-on-Trent has increased significantly, alongside the fact that the demand on special school places is beyond the capacity of available spaces. The most common category of need within this group of pupils are those with Communication and Interaction difficulties as well as social emotional and mental health.

The provision will offer the increasing number of pupils with Communication and Interaction difficulties the benefit from attending a mainstream school, whilst also receiving specialist input relevant to the child's SEN needs.

4. Objectives of the Proposal and Educational Standards, and Impact on Parental Choice

These places will be part of the schools existing Pupil Admission Numbers (PAN).

Admission to the SEN Unit will be made via Stoke-on-Trent Local Authority's SEND department.

The proposed alterations to the building will be within existing building space.

The proposed provision will be appropriately resourced to ensure that the children placed will be supported in achieving their educational outcomes.

The proposed SEND Unit will allow the Local Authority and parents/carers the option to place children within local provision, rather than in independent provision.

5. Effect on other Education Establishments in the Area

There will not be any effect on other educational establishments in the area.

6. Project Costs

If the proposal for this provision is agreed, funding will be provided directly through Department for Education High Needs Provision.

7. Implementation and any proposed stages for implementation

It is intended that any new provision will be implemented during the 2025/2026 and 2026/2027 academic years.

8. Procedure for Responding to this Proposal

This notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from: office@alexinfants.co.uk

Any person wishing to raise objections, or make comments on the proposal should do so by emailing School organisation at: office@alexinfants.co.uk within three weeks from the date of publication: **Tuesday June 17th 2025 at 4pm.**

Applicable legislation:

Making significant changes to an academy Non-statutory guidance on collaborative school place planning and making organisational changes to academies.

Yours sincerely,

A handwritten signature in purple ink that reads "A. Lupton". The signature is written in a cursive style with a horizontal line extending from the end of the name.

Mrs A Lupton,
(Headteacher)